



## CONFERENCE SIGN-UP SHEET

Dear St. James Family,

Fall Parent-Teacher Conferences will be held on Thursday, November 9, from 4:00 to 8:00 PM and Friday, November 10, from 8:00AM to 11:00 AM. All conferences will be held with the homeroom teachers and will be scheduled at 15 minute intervals. Homeroom teachers will have feedback from subject area teachers, if applicable, to share with you at that time. If available, additional teachers may be present. Conferences with subject area teachers, if applicable, may be arranged separately at another time.

**All parents/guardians of students in PreK-3 through Grade 8 are required to attend a conference for each child enrolled.**

- **Please return this form to school by Thursday, October 12.**
- **Indicate your preference of DAY ONLY on the form below.**
- **Fill in child/ren's name in your requested day in section, #1 or #2.**
- **Do not fill in the shaded portion.**

**OLDEST CHILD – PLEASE RETURN THIS FORM TO SCHOOL BY**

**THURSDAY, OCTOBER 12**

Family Name \_\_\_\_\_ Grade/Homeroom of oldest/only \_\_\_\_\_

<b># 1 November 9, 4:00-8:00</b>		
<b>Child's First Name .....</b>	<b>Homeroom</b>	<b>Time Assigned .....</b>
1.		
2.		
3.		
4.		
5.		

<b># 2 November 10, 8:00-11:00</b>		
<b>Child's First Name .....</b>	<b>Homeroom</b>	<b>Time Assigned .....</b>
1.		
2.		
3.		
4.		
5.		